

CHESTER COUNTY AREA AIRPORT AUTHORITY
MINUTES
September 5, 2023

The regular monthly meeting of the CCAAA was held in person with members and the public attending on Tuesday, September 5, 2023, at 4:00 p.m.

The following Board members were present:

Gregory Cary
Glen Cooper
Ethan Crane
Fred Goebert (telephone)
Paul McMinn
Rich Saylor

Also present:

Jack Coonce, Signature Aviation
Douglas Eadline, Airport Maintenance
Justin McGregor, Signature Aviation
Lucas McMahan, Restaurateur
Donn Roberts (telephone)
Holly Setzler, Solicitor

CALL TO ORDER

Mr. Saylor, of the Chester County Area Airport Authority, called the meeting to order at 4:00 p.m.

OLD BUSINESS

Hungry Pilot Restaurant Update – Lucas McMahan reported that the renovations are underway and they are ahead of where they wanted to be at this time. They have applied for permits with Valley township and the Chester County board of health.

Airport Rules & Regulations, Minimum Standards – Ms. Setzler is reviewing the changes and will return them to Ms. Przychodzien for formatting and she will send them to the board for final review.

APPROVAL OF THE MINUTES

A motion to approve the August minutes was made by Mr. McMinn seconded by Mr. Cary. **The Authority approved the motion by unanimous vote of 6 to 0.**

A motion to approve the August executive committee minutes was made by Mr. Cary seconded by Mr. Crane. **The Authority approved the motion by unanimous vote of 6 to 0.**

FINANCIAL REPORT

Ms. Woosnam was unable to attend the meeting but sent everyone the financial reports. It was noted that the operating surplus of \$48,540 is \$120,366 better than the year-to-date budget deficit of \$71,826.

A motion to approve the August financial statements was made by Mr. Cooper seconded by Mr. Crane. **The Authority approved the motion by unanimous vote of 6 to 0.**

ENGINEER'S REPORT

Mr. Jones prepared the engineering report to update the Authority members. A copy is attached hereto. Mr. Jones was not able to attend the meeting but noted that the Fence Project will be starting on September 11, 2023 and Mr. Eadline said PA OneCall has been out to mark utilities, etc. It was suggested that Mr. Jones give Mr. Eadline a copy of the plan to mark up as wiring installs occur so an up-to-date plan is available.

Personnel Committee

No updates.

Finance Committee

The committee will be meeting in October.

Land Development Planning Committee

Mr. Schwartz was unable to attend the meeting and Mr. Saylor had nothing else to report.

Government Relations Committee

No updates.

Building and Grounds Committee

It was noted that finishing touches were completed on the housing area that the airport is doing and the new door has been installed.

Airport Property Advertising

Mr. Crane said the McMahan's are interested in collaborating on advertising out in front of the airport. They are also going to look into electronic sign options.

NEW BUSINESS

FBO Monthly Report – Mr. Jack Coonce provided thorough information and updates as they move forward implementing changes.

PUBLIC COMMENTS

Mr. Roberts said that there continues to be an increase in helicopter noise.

NEXT SCHEDULED MEETING

The next scheduled meeting of the Chester County Area Airport Authority will be Tuesday, October 3, 2023, commencing at the customary time of 4:00 p.m. at the Authority.

A motion was made by Mr. Cary and seconded by Mr. Cooper to adjourn the meeting; **the Board approved the motion by unanimous vote of 6 to 0 and Mr. Saylor adjourned the meeting at 4:29 p.m.**

Pam Przychodzien
CCAAA Secretary