

CHESTER COUNTY AREA AIRPORT AUTHORITY
MINUTES
March 7, 2023

The regular monthly meeting of the CCAAA was held in person with members and the public attending on Tuesday, March 7, 2023, at 4:00 p.m.

The following Board members were present:

Gregory Cary
Glen Cooper (Zoom)
Fred Goebert (Zoom)
Paul McMinn
Rich Saylor
John Schwartz

Also present:

Douglas Eadline, Airport Maintenance
Ken Fritz, CCA
Gary Hudson, Airport Manager
Nicholas McBride, CCA
Jason Morrison, Rebuild Rescue/Mr. Dent Inc.
Donn Roberts (Zoom)
Holly Setzler, Solicitor (Zoom)
Blaise Sharkey, Signature Flight Support
Mike Swisher (Zoom)
Beth Woosnam, Countryside Consulting

CALL TO ORDER

Mr. Saylor, of the Chester County Area Airport Authority, called the meeting to order at 4:00 p.m.

APPROVAL OF THE MINUTES

A motion to approve the February minutes was made by Mr. McMinn seconded by Mr. Schwartz. **The Authority approved the motion by unanimous vote of 6 to 0.**

A motion to approve the February executive committee minutes was made by Mr. Cary seconded by Mr. McMinn. **The Authority approved the motion by unanimous vote of 6 to 0.**

FINANCIAL REPORT

Ms. Woosnam reported that the finance committee met earlier today, and the meeting was very productive. She also said the audit has been completed and she expects to have a presentation for the board at the April meeting. She has finally made a good contact with PA American Water regarding the reduction of the sewer portion of the bill from the hydrant leak. They will get back to her within the next two weeks. She also said that there are a couple of outstanding water bills from the 4th Quarter of 2022 and Mr. Hudson will be delivering them in person tomorrow.

A motion to approve the February financial statements was made by Mr. Cary seconded by Mr. McMinn. **The Authority approved the motion by unanimous vote of 6 to 0.**

ENGINEER'S REPORT

Mr. Jones prepared the engineering report and sent it to everyone. He is at a conference and unable to attend the meeting.

STANDING COMMITTEE REPORTS

Personnel Committee

None.

Finance Committee

The committee met today and reviewed the budget line by line. Everyone in attendance feels the budget is in good shape.

Land Development Planning Committee

Mr. Schwartz reported that we are awaiting feedback from the township about the traffic study and sewer. It was agreed that we continue to push the township for feedback. The pole barn permit should be approved within the next week or two. A board member's signature will be required, and escrow posted for stormwater, etc., in the form of posting a line of credit.

Building and Grounds Committee

Mr. Hudson provided a list of March Hot Topics to update the Authority members. A copy is attached hereto. Mr. Hudson reported that Signature took care of several other items on the maintenance plan. He also said big trucks have been parking overnight on airport property off of Washington Lane and when they depart large ruts are left behind. This is going to be monitored and reported to the police if it continues.

Airport Property Advertising

No report.

Government Relations Committee – will be on the agenda in February.

OLD BUSINESS

Web Design Update –Today Ms. Woosnam received information about paying for the domain name. She is going to contact Mr. Prall to see what software needs to be purchased to maintain the website and share that information with Ms. Przychodzien who will also be maintaining information posted to the website. The website should be live before April.

NEW BUSINESS

Coatesville National Sports and Events Center – Mr. Saylor shared a copy of the proposed Velodrome groundbreaking article from the VISTA.TODAY website. A project that has been 15 years in the making will be only the second indoor velodrome in the United States, it will house a 2500 seat arena, a bike track to train Olympians and other bike enthusiasts, retail, and food venues as well as a concert venue. It is estimated to bring 248 jobs to the area with 100 of them being permanent. Mr. Saylor feels that this could have a big impact on the airport given the clientele that will utilize the velodrome.

Mr. McBride from CCA reported that they are now a broker/dealer and service center for Robinson Helicopter selling 44's and 22's. To date they have sold three helicopters. There are many areas of training and qualifications that has been and needs to be completed as part of the process. Mr. Crane is participating in one of those today. This is a great opportunity for CCA as the next closest Robinson Helicopter dealer is in Hagerstown, Maryland.

PUBLIC COMMENTS

None.

NEXT SCHEDULED MEETING

The next scheduled meeting of the Chester County Area Airport Authority will be Tuesday, April 4, 2023, commencing at the customary time of 4:00 p.m. at the Authority.

A motion was made by Mr. Cary and seconded by Mr. McMinn to adjourn the meeting; **the Board approved the motion by unanimous vote of 6 to 0 and Mr. Saylor adjourned the meeting at 4:19 p.m.**

Pam Przychodzien
CCAAA Secretary